



## Acceptable Use Policy Agreement for children in Hatton Hill Primary School

### This is how we stay safe when we use computers:

- ✓ I will ask a teacher or suitable adult if I want to use the computers.
- ✓ I will only use the computers/tablets in a room with an adult.
- ✓ I will take care of the computer and other equipment.
- ✓ I will only use activities and websites that a teacher or suitable adult has told or allowed me to use.
- ✓ I will tell my teacher or another trusted adult if I see or do anything online which makes me feel uncomfortable.
- ✓ I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- ✓ I will tell a teacher or suitable adult if I see something that upsets me on the screen. If I find something I think I should not be able to see, I will tell the adult supervising me straight away and I will not show it to other children.
- ✓ I know that if I break the rules I might not be allowed to use a computer.
- ✓ I will not behave on online that might upset someone or give the school a bad name.
- ✓ I must not tell anyone my name, where I live, which school I go to or my telephone number when I am online.
- ✓ If I have a mobile phone in school, I must turn it off and hand it to my teacher who will keep it safe until the end of the day when it will be returned. I will never use a mobile phone in school.

Signed (child): \_\_\_\_\_

Signed (parent): \_\_\_\_\_